

# PERSONNEL POLICY BOARD

## March 16, 2007

### SPECIAL MEETING

Meeting was held Friday, March 16, 2007, Commissioners Hearing Room, County-City Building, Lincoln, Nebraska.

Members present: Jim Haszard, Sue Dedick, Doug McDaniel, Georgia Glass, Jerry Sellentin.  
Personnel Department resource staff attending: Karen Eurich.

The meeting was opened at 9:00 a.m. by Chair Doug McDaniel.

Agenda Item 1 was the request to create the classifications 4324 Resident Assistant (A09), 7531 GIS Program Manager (C27), and 7707 Registered Nurse — MDS (C15). John Cripe of the Personnel Department explained the creation of these classes were requested from the departments involved. Class 4324 Resident Assistant is being created for Lancaster Manor. This class will be for employees who are injured on the job and cannot meet the lifting requirements of the Nursing Assistant position, but are good employees and can help in food service or other areas. This classification would be available as a demotion for employees that are in these situations. Class 7531 GIS Program Manager is being created as a multi-agency classification for Lancaster County, City of Lincoln, LES, and NRD, and will be co-funded by all these agencies. This position had originally been created in the City, but due to a hiring freeze the hiring of an employee has been put on hold. The agencies are therefore asking for the class to be created in the County so they can proceed with hiring an employee. The employee will be located and supervised in the Planning Department. Class 7707 Registered Nurse – MDS is being created for Lancaster Manor, who currently has two Nurses that are in charge of providing statistics, by regulation, to the Federal government. This class is being created for that purpose, but is also keeping most of the nursing activities so the employees can be kept in rotation with the other nurses and to keep their nursing skills up-to-date. The pay grade is the same as the other Registered Nurses. Following discussion, it was moved by Jerry Sellentin and seconded by Jim Haszard to approve the classifications as presented. Motion unanimously carried.

Agenda Item 2 was the request to amend Rule 17.18 of the Personnel Rules – Longevity and Agenda Item 3 was the request to amend Rule 19.11 of the Personnel Rules – Funeral Leave. Don Taute of the Personnel Department explained to the Board that these were the original requests from the Employee Advisory Team (EAT) that were made in June 2006 and at that time approval was tabled by the Board due to ongoing AFSCME negotiations. In September 2006, the Board approved various items for amendment to the County Rules for changes that were also made to the AFSCME contract. These amendments were not comparable to the AFSCME changes and therefore were not brought back to the Board for approval, and per the Board's request at their January meeting, they requested these items placed back on the agenda. Don Taute told the Board that the requested amendments are not comparable with the counties in the survey array, and asked that the Board not approve these two items. Jeanne Sayers appeared on behalf of EAT with their reasons for the amendments. Following discussion, it was moved by Georgia Glass and seconded by Jerry Sellentin to deny approval of the amendments for Agenda Item 2. Motion unanimously carried. Further discussion ensued about Agenda Item 3. Georgia Glass stated she was in favor of

**PERSONNEL POLICY BOARD**

**March 16, 2007**

**SPECIAL MEETING**

**Page 2**

amendment to Rule 19.11, new paragraph (e), for allowing funeral leave to attend the funeral of an employee of the entire County or retiree. Following further discussion in regards to Agenda Item 3 it was moved by Jerry Sellentin and seconded by Sue Dedick to deny the amendment to Rule 19.11. Motion unanimously carried.

Agenda Item 4 was the election of Chair. Following discussion, it was moved by Jerry Sellentin and seconded by Georgia Glass to elect Jim Haszard as Chair. Motion unanimously carried.

Agenda Item 5 was the election of Vice-Chair. Following discussion, it was moved by Jerry Sellentin and seconded by Doug McDaniel to elect Georgia Glass as Vice-Chair. Motion unanimously carried.

It was moved by Jerry Sellentin and seconded by Jim Haszard to recognize and thank Doug McDaniel for all of his service to the Board in his capacity as Chair.

It was moved by Jim Haszard and seconded by Jerry Sellentin to approve the minutes of the January 4, 2007 meeting. Motion unanimously carried.

The Board asked if there would be a need for an April meeting due to the holding of this special meeting. Don Taute of the Personnel Department indicated at this time there are no agenda items pending for an April meeting, but the Board will be notified at a later date when the agenda is prepared for distribution.

There being no further business, the meeting adjourned at 9:40 a.m.

The next regular scheduled meeting is tentatively set for Thursday, April 5, 2007.

Karen Eurich  
Personnel Operations Specialist

pc: Larry Van Hunnik